

Graduate Academic Assistant (GAA) Position

School of Nursing – Faculty of Applied Science

DESCRIPTION: One graduate student at the master or doctoral level at UBC Vancouver Campus is being sought to work on a project that examines the process and impact of implementing a women-led, strengths-based outreach program. The program aims to mitigate the effects of multiple forms of violence in the lives of self-identifying women who also experience barriers in accessing and receiving health and social services. This project is situated within a 7-year study funded by the Social Sciences and Humanities Research Council of Canada. The Graduate Academic Assistant may also have the opportunity to participate in analysis and publication of this work and will receive support from the Principal Investigator to undertake these activities. .

WORKING CONDITIONS: The term of employment is from April 17, 2023 – May 31, 2024. The position is paid hourly and will average 10-12 hours per week. Pay will be \$30/hour plus 4% vacation pay. Specific hours of work will be negotiated. The work will be based in the Capacity Research Unit at the UBC School of Nursing and at Inner-City Women’s Initiatives Society.

NATURE OF WORK: This project is designed as a community-based participatory action research project. The partnership involves the Inner-City Women’s Initiatives Society (ICWIS) and the UBC School of Nursing. The GAA will work closely with the Research Manager for the study to coordinate and conduct data collection on specific aspects of the project, particularly informed consent processes and surveys with enrolled participants.

The GAA will be provided support by the Research Manager and Vicky Bungay (Academic Lead) and specific team members of the Capacity Research Unit to build skills in tasks associated with this role including: (a) developing an SPSS database for survey input; (b) data input; (c) survey facilitation; (d) generating interim reports on data collection progress; (e) other tasks, as needed. The GAA may also be required to contribute to amendments as necessary to the ethics protocol associated with this study.

Prior to engaging in community related research activities, the GAA and the Research Manager will work collaboratively to generate a work plan to contribute to the success of data collection.

QUALIFICATIONS:

Education: The applicant must be currently enrolled in a graduate program at the University of British Columbia. Having completed or being enrolled in research methods courses at the graduate level is required.

Experience:

- Knowledge and experience in administering surveys and conducting informed consent with research participants
- Experience with SPSS and Excel are an asset

Skills: Excellent interpersonal skills; excellent English communication skills (written and verbal); ability to work independently following timelines to complete work in efficient manner; demonstrated ability to work with precision and accuracy and to take initiative, as required.

HOW TO APPLY: Please submit a brief cover letter and CV to capacity.research@ubc.ca by April 16, 2023.